

NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL

(Ministry of Education, Govt of India)

WARANGAL – 506 004 (Telangana State)

Recruitment Advt. No. 5/2024 dated 29.11.2024

"NIT WARANGAL STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE AND WOMEN CANDIDATES ARE ENCOURAGED TO APPLY"

DATE OF PUBLICATION: 29.11.2024

OPENING OF ONLINE APPLICATION PORTAL: 30.11.2024 @ 03.00 pm onwards CLOSING OF ONLINE APPLICATION PORTAL: 07.01.2025 @ 23.59 hrs.

Online applications are invited from eligible Indian Citizens to fill up the following posts through Direct Recruitment / Deputation (including Short Term Contract) basis. Eligible candidates can apply through the online recruitment portal available at: https://nitw.ac.in/Careers/

S. No.	Post	Group	Pay Level	No. of posts	Method of Recruitment
1)	Principal Scientific/ Technical Officer	A	14	3	Direct Recruitment
2)	2) Principal Students Activity and Sports (SAS) Officer		14	1	Direct Recruitment
3)	Deputy Registrar	A	12	1	Deputation (ISTC)
4)	Executive Engineer (Civil)	A	10	1	Deputation (ISTC)
5)	Assistant Registrar	A	10	1	Deputation (ISTC)
6)	Assistant Engineer	В	7	3	Deputation (ISTC)
7)	Superintendent	В	6	5	Direct Recruitment
8)	Junior Engineer	В	6	3	Direct Recruitment
9)	Library & Information Assistant	В	6	1	Direct Recruitment
10)	Students Activity and Sports (SAS) Assistant	В	6	1	Direct Recruitment
11)	Senior Assistant	С	4	8	Direct Recruitment
12)	Junior Assistant	С	3	5	Direct Recruitment
13)	Office Attendant	С	1	10	Direct Recruitment
14)	Lab Attendant	С	1	13	Direct Recruitment
			TOTAL	56	

NOTE:

- a) Those candidates who have applied for the post of Senior Assistant notified against Advt. No. 01/2023 dated 01.02.2023 need not apply again or pay the application fee. However, they can update their profile, if they so desire. Otherwise, the status of the earlier application will be considered as final. The Institute will consider their candidature along with the candidates applied for the post against the present advertisement.
- b) ISTC: Short Term Contract- is also a form of deputation where officers from non-Government bodies e.g. universities, research institutions, public sector undertakings for teaching, research, scientific and technical post(s) applies to the Institute posts. When selected and appointed on short term contract, at the end of the specified period, he/ she will have to revert to the parent cadre.
- c) Details of eligibility conditions for the above posts are given in the pages hereunder.

1. PRINCIPAL SCIENTIFIC/TECHNICAL OFFICER (RESEARCH / ICT / GENERAL):

NITW/5/24/PSO

Post Code

Emoluments	Minimum pay of Rs.1,44,200/- in Level 14 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	02 – UR, 01 – OBC
Method of Recruitment	Direct Recruitment
Age Limit	56 years
Essential Educational	Essential:
Qualifications & Experience	Educational qualification: B.E./ B.Tech. or M.Sc./ MCA Degree in relevant field with first class or equivalent grade (6.5 in 10 point scale or 60% marks) and consistently excellent academic record.
	Relevant fields for Principal Scientific Officer (Research): Electrical Engineering / Electronics and Communications Engineering / Electronics and Instrumentation Engineering / Control and Instrumentation Engineering
	Relevant fields for Principal Technical Officer (Information and Communication Technology): Computer Science / Information Technology
	Relevant fields for Principal Technical Officer (General): Civil Engineering / Mechanical Engineering
	Experience:
	At least 15 years' experience as Scientific Officer / Technical Officer or an equivalent post or above out of which at least 8 years' experience as Sr. Scientific Officer / Sr. Technical Officer in PB-3 with GP of Rs.7600/- or an equivalent post in Central / State Government Department / Autonomous Bodies / University / Institution of national importance / PSU etc.
Relevant	For Principal Scientific Officer (Research):
experience	Experience in development of new techniques/ methods of analysis to put the instruments to their full use and offer them to the faculty and students for exploring new dimensions in research in various areas of science and technology. Experience in working on sophisticated analytical instruments in academic institutes, R&D laboratories and industries carrying out measurements for R&D work is desirable.
	For Principal Technical Officer (Information and Communication Technology):
	Hands on experience with strong background in Spring Boot, MVC framework, Web Development, Java technologies, J2EE technologies especially JSP, JDBC, HTML5, JSON, JavaScript front end framework like jQuery, Bootstrap, web service tools, XML, Ability to contribute in all phases of software development life cycle – requirement gathering, design, development, testing, implementation and maintenance of software systems. Experience on ERP development and implementation, security for web applications and opensource software for web development. Experience in Website Development (Frontend and Backend), Linux administration, Database administration, RDMSs like PostgreSQL, full stack developer, cloud platforms like open stack, docker, Kubernetes, etc. Experience in Network Administration, HPC, Management of LAN and Internet, Security in LAN and Internet, Learning management system.

	For Principal Technical Officer (General)	
	Experience in planning, designing, commissioning and maintenance of high value sophisticated equipment and infrastructure in academic institutions, R&D labs and Public Sector Undertakings is desirable.	
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective/ skill test before interview for further shortlisting the candidates.	

2. PRINCIPAL STUDENTS ACTIVITY & SPORTS (SAS) OFFICER:

Post Code	NITW/5/24/PSASO
Emoluments	Minimum pay of Rs. 1,44,200/- in Level 14 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	01 – UR
Method of Recruitment	Direct Recruitment
Age Limit	56 years
Essential Educational	Essential:
Qualifications	Educational qualification:
& Experience	i) Master's Degree in Physical Education or Master's Degree in Sports Science with at least 60% marks or its equivalent Grade in the CGPA/ UGC point scale with good academic record from a recognized University/ Institute;
	ii) Record of having represented the University / College at the inter – University / Inter – collegiate competitions or state and / or national championships;
	iii) Qualifying in the national – level test conducted for the purpose by the UGC or any other agency approved by the UGC and passed the physical fitness test conducted in accordance with these regulations.
	iv) Record of organizing such events as student's convener or in later part of life.
	Experience:
	i) Holding analogous post; or
	ii) With at least 15 years' service in post as SAS Officer or equivalent out of which 3 years should be as Senior SAS Officer in PB-4 with GP of Rs.8700/- or AGP of Rs.9000/
	Desirable:
	i) Experience in guiding group of students in creative activities.
	ii) Candidate with higher degree (Ph.D. or equivalent) in a relevant Discipline shall be preferred.
	iii) Record of strong involvement and proven track record of participation in sports and drama / music / films / painting / photography / journalism / event management or other student activities during college / University studies.
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective type test and/ or case study before interview for further shortlisting the candidates.

3. **DEPUTY REGISTRAR:**

Post Code	NITW/5/24/DR
Emoluments	Minimum pay of Rs. 78,800/- in Level 12 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
	Pay and other terms and conditions governing deputation/ foreign service will be regulated as provided by the Department of Personnel & Training vide its O.M. No. DOPT-1667555503571 dt.08.09.2022, read with the First Statutes of NITs.
Vacancies & Reservations	01, Reservation not applicable
Method of Recruitment	Deputation (including Short Term Contract)
Age Limit	Not exceeding 56 years
Essential Educational	DEPUTATION (INCLUDING SHORT TERM CONTRACT):
Qualifications & Experience	Officers from the Central/ State Government or Institute of national importance or Universities / University level Institution or PSU / Industry:
	(A)
	(i) Holding analogous post
	OR
	(ii) 10 years of administrative experience at the level of Assistant Registrar in the Pay Level 10 of 7 th CPC (Grade Pay of Rs.5400/- as per 6 th CPC) or in the combination of Pay Level 10 or Pay Level 11 or its equivalent.
	AND
	(B) Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic recordfrom a recognized University/Institute.
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective/ skill test before interview for further shortlisting the candidates.

4. ASSISTANT REGISTRAR:

Post Code	NITW/5/24/AR
Emoluments	Minimum pay of Rs.56,100/- in Level 10 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
	Pay and other terms and conditions governing deputation/ foreign service will be regulated as provided by the Department of Personnel & Training vide its O.M. No. DOPT-1667555503571 dt.08.09.2022, read with the First Statutes of NITs.
Vacancies & Reservations	01, Reservation not applicable
Method of Recruitment	Deputation (including Short Term Contract)
Age Limit	56 years
Essential	DEPUTATION (INCLUDING SHORT TERM CONTRACT):
Educational Qualifications & Experience	Offices from the Central/ State Governments or Institute of national importance or Universities/ University level Institution or Govt. laboratory or PSU-
e Experience	a) Holding analogous post and
	b) Possessing Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/ UGC point scale with good academic record from a recognized University/ Institute
	Desirable:
	i) Qualification in area of Management/ Engineering/ Law.
	ii) Experience of working in E-Office system.
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective/ skill test before interview for further shortlisting the candidates.

5. EXECUTIVE ENGINEER (CIVIL)

Post Code	NITW/5/24/EEC
Emoluments	Minimum pay of Rs. 56,100/- in Level 10 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
	Pay and other terms and conditions governing deputation/ foreign service will be regulated as provided by the Department of Personnel & Training vide its O.M. No. DOPT-1667555503571 dt.08.09.2022, read with the First Statutes of NITs.
Vacancies, Reservations	01, Reservation not applicable
Method of Recruitment	Deputation (including Short Term Contract)
Age Limit	Not exceeding 56 years
Essential	Deputation (Including Short Term Contract):
Educational Qualifications & Experience	Officers of the CPWD/ State PWD or similar organized services / Semi-Govt./ PSU / Statutory or Autonomous organization/University, Institutes of national importance,
e Experience	Experience: A) holding analogous post on regular basis; (B) Possessing educational qualifications as follows:
	B.E./ B. Tech. in Civil Engineering with first class or its equivalent Grade in the CGPA / UGC 7 point scale with good academic record from a recognized University/Institute.
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective/ skill test before interview for further shortlisting the candidates.

6. ASSISTANT ENGINEER:

Post Code	NITW/5/24/AE
Emoluments	Minimum pay of Rs.44,900/- in Level 7 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
	Pay and other terms and conditions governing deputation/ foreign service will be regulated as provided by the Department of Personnel & Training vide its O.M. No. DOPT-1667555503571 dt.08.09.2022, read with the First Statutes of NITs.
Vacancies &	03 (02 vacancies earmarked for Civil and 01 vacancy for Electrical).
Reservations	Reservation not applicable.
Method of Recruitment	Deputation (including short term contract)
Age Limit	56 years
Essential	DEPUTATION (INCLUDING SHORT TERM CONTRACT):
Educational Qualifications & Experience	Officers under the Central/ State Governments/ Universities/ recognized Research Institutes or Institutes of national importance or Govt. laboratory or PSU:-
& Experience	i) Holding analogous post; OR
	ii) Having 5 years regular service as Junior Engineer or equivalent post in Pay Level 6 [Grade Pay of Rs. 4200 in the 6 th CPC]
	AND
	Possessing First Class B.E./ B.Tech. in Civil / Electrical Engineering from a recognized University or Institute OR First Class Diploma in Civil / Electrical Engineering with excellent academic record.
Tentative Method of Selection	Selection from among the shortlisted candidates will be done based on the performance in the interview. However, if required, the Institute reserves the right to conduct an objective type test and/ or case study before interview for further shortlisting the candidates.

7. SUPERINTENDENT

Post Code	NITW/5/24/SUPDT
Emoluments	Minimum pay of Rs.35,400/- in Level 6 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	03 – UR, 01 – OBC, 01 – EWS
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 30 years
Essential Educational Qualifications & Experience	Essential: Educational qualification: 1. First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline OR Master's Degree in any discipline from a recognized University or Institute with at least 50% marks or equivalent grade 2. Knowledge of Computer applications viz., Word processing, Spread Sheet.
Tentative Method of Selection	Will be notified separately.

8. JUNIOR ENGINEER

Post Code	NITW/5/24/JE
Emoluments	Minimum pay of Rs.35,400/- in Level 6 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	02 – UR, 01 – EWS
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 30 years
Essential Educational Qualifications & Experience	Essential: Educational qualification: 1. First Class B.E. / B.Tech. in Civil/ Electrical Engineering from a recognized University or Institute OR First Class Diploma in Civil/ Electrical Engineering with excellent academic record
Tentative Method of Selection	Knowledge of Computer applications viz., Word processing, Spread Sheet. Will be notified separately.

9. LIBRARY & INFORMATION ASSISTANT

Post Code	NITW/5/24/LIA
Emoluments	Minimum pay of Rs.35,400/- in Level 6 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	01 – PwD (OA, OL)
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 30 years
Essential Educational Qualifications	First Class Bachelors Degree in Science/ Arts/ Commerce from recognized University/ Institute and Bachelor's Degree in Library and Information Science.
& Experience	<u>Desirable:</u> Post Graduate Diploma in Library Automation and Networking, PGDCA or equivalent from a recognized Institution.
Tentative Method of Selection	Will be notified separately.

10. STUDENTS ACTIVITY AND SPORTS ASSISTANT

Post Code	NITW/5/24/SASA
Emoluments	Minimum pay of Rs.35,400/- in Level 6 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	01 – OBC
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 30 years
Essential Educational Qualifications & Experience	 (i) First Class Bachelor's Degree in Physical Education from a recognized University or Institution. (ii) Strong record of participation in sports and drama / music / films / painting / Photography / journalism event management or other student / event management or other student / event management activities during college / University studies.
Tentative Method of Selection	Will be notified separately.

11. SENIOR ASSISTANT

Post Code	NITW/5/24/SA
Emoluments	Minimum pay of Rs.25,500/- in Level 4 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	05 – UR, 02 – OBC, 01 – SC
	Out of the above, 01 vacancy is earmarked for Ex-servicemen.
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 33 years
Essential Educational Qualifications & Experience	Senior secondary (10+2) from a recognized board with a minimum typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet. Desirable: Proficiency in other computer skills, stenography skills, Bachelor's degree.
Tentative Method of Selection	Will be notified separately.

12. JUNIOR ASSISTANT

Post Code	NITW/5/24/JA
Emoluments	Minimum pay of Rs.21,700/- in Level 3 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	02 – UR, 02 – OBC, 01 – EWS
	Out of the above, 02 vacancies are earmarked for Ex-servicemen.
Method of	Direct Recruitment
Recruitment	
Age Limit	Not exceeding 27 years
Essential Educational Qualifications & Experience	Senior secondary (10+2) from a recognized board with a minimum Typing speed of 35
	w.p.m. and proficiency in Computer Word Processing and Spread Sheet.
	<u>Desirable:</u> Proficiency in other computer skills; stenography skills.
Tentative	Will be notified separately.
Method of	
Selection	

13. OFFICE ATTENDANT

Post Code	NITW/5/24/OA
Emoluments	Minimum pay of Rs.18,000/- in Level 1 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	06 – UR, 02 – OBC, 01 – SC, 01 – EWS Out of the above, 01 vacancy is earmarked for Ex-servicemen.
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 27 years
Essential Educational Qualifications & Experience	Senior secondary (10+2) from a recognized board.
Tentative Method of Selection	Will be notified separately.

14. LAB ATTENDANT

Post Code	NITW/5/24/LA
Emoluments	Minimum pay of Rs.18,000/- in Level 1 of the 7 th central pay matrix + DA + allowances as admissible for Central Government Employees posted in Warangal/ Hanumakonda.
Vacancies & Reservations	05 – UR, 04 – OBC, 02 – SC, 01 – ST, 01 – EWS Out of the above, 01 vacancy is earmarked for Ex-servicemen.
Method of Recruitment	Direct Recruitment
Age Limit	Not exceeding 27 years
Essential Educational Qualifications & Experience	Senior secondary (10+2) in Science from a recognized board.
Tentative Method of Selection	Will be notified separately.

GENERAL INSTRUCTIONS

I) RELAXATION IN UPPER AGE LIMIT FOR POSTS UNDER DIRECT RECRUITMENT:

- 1. 10 years for Persons with Benchmark Disability of minimum 40% (Divyangjan).
- 2. Relaxation for Ex-Servicemen will be provided as per Government of India orders.
- 3. Age relaxation for reserved and departmental candidates will be considered as per rules.
- 4. As per MHRD letter No. F.35-5/2018-TS.III, dated 20th February, 2019, one-time age relaxation is applicable to those employees working on ad-hoc/ temporary/ contractual/ outsource basis in RECW/ NITW, to participate in the first regular recruitment process for the post for which they fulfill all other conditions mentioned in the Recruitment Rules proposed by the Oversight Committee. As per approval of the BOG of NITW, the quantum of age relaxation to such candidates will be to the extent of number of years of work in RECW/ NITW, subject to fulfilling of eligibility of all other conditions mentioned in the RRs-2019.

<u>NOTE:</u> ONLY SSC/ X-STANDARD / MATRICULATION CERTIFICATE/ BIRTH CERTIFICATE ISSUED BY APPROPRIATE GOVERNMENT AUTHORITY WILL BE ACCEPTED AS THE PROOF OF DATE OF BIRTH.

II) APPLICATION FEE:

- i) In case of UR/OBC/ EWS candidates, non-refundable Application Fee of Rs. 1000/- for Group 'A' posts (posts at S. No. 1 to 5) and Rs. 500/- for the remaining posts payable through the online recruitment portal.
- ii) Candidates applying for multiple posts should submit separate applications and remit fee for each post.
- iii) No fee will be charged for SC/ST/PwD/Women candidates.
- iv) Failing to remit fee in case of applicable category candidates as per the instructions will render rejection of the application. Fee once paid shall not be refunded under any circumstances.

III) OTHER CONDITIONS:

1. Before applying, the candidate should ensure that he/she fulfills all the eligibility conditions mentioned in the advertisement. Candidates should ensure that they fill in the correct information. The candidate would be admitted to various stages of the recruitment process based on the information furnished by the candidate in his/her application. Only a summary scrutiny of the application would be made before the final stage of the recruitment process and detailed scrutiny of the eligibility of the candidate would be done only at the final stage of the recruitment process.

As such, the candidature of the applicant shall remain provisional till detailed scrutiny is undertaken and the candidate is found eligible in all respects. NITW would be at liberty to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post or if it comes to its notice at any stage. The decision of NITW with regard to eligibility of the candidate shall be final. The mere fact that a call letter has been issued to the candidate and allowed to appear in the written test/ trade test/ interview or offered the post or allowed to join, will not imply that his/her candidature has been finally cleared or that entries made by the candidate in his/her application have been accepted as true and correct.

- 2. NITW reserves the right not to fill up any post or even to cancel/restrict/modify/alter the whole process of recruitment without issuing any further notice or assigning any reason thereof.
- 3. The method of selection indicated against the post is purely tentative and is subject to such revision as may be felt necessary by the Institute. The final method of selection will be indicated in the call letter.

- 4. Candidates empaneled under waitlist will be offered appointment only if the selected candidate in the select list does not join or ceases to be in employment within the panel validity. The validity of operation of waitlist will be one year from the date of preparation of the select panel or after notifying any such recruitment, whichever is earlier.
- 5. The eligibility criteria including the age, educational qualifications and period of experience, as prescribed in the advertisement will be determined with reference to the last date of receipt of application.
- 6. Posting of the selected candidates would be at the discretion of the Competent Authority as per the availability of vacancies and requirement of the Institute.
- 7. On appointment, fresh recruits will be governed by the National Pension System as notified by Department of Expenditure, Ministry of Finance, Government of India vide Notification No.F.No.5/7/2003-ECB & PR dated 22-12-2003, as amended from time to time.
- 8. Regulation of terms and conditions governing Deputation/ Foreign Service will be considered as provided by the Department of Personnel & Training vide Office Memorandum No. DoPT-1667555503571 dt.08.09.2022 read with the NITSER Act & Statutes of NITs.
- 9. In case the Universities/Board, award grades/CGPA/OGPA, the same will have to be indicated in equivalent percentage of marks as per the norms adopted by that University/Board and a certificate to this effect issued by the University/Board should be submitted in the online application. In the absence of the same, the candidature will not be considered.
- 10. Appointment to the post is subject to being found medically fit by the Competent Authority.
- 11. In addition to the Pay and allowances as applicable to the employees posted in the Institute, they would be entitled to the following facilities:
 - a) Reimbursement of Children Education Allowance as per Central Government Rules
 - b) Reimbursement of Medical expenses including referral to outside specialized and reputed hospitals for OP/IP for them and their dependent family members.
 - c) Suitable institute residential accommodation in the campus, subject to availability.
 - d) Leave Travel Concession as per Central Government Rules
 - e) National Pension Scheme for all direct recruits, except those incumbents who are governed under the CCS (Pension) Rules, 1972, as on the date of appointment in the Institute.
- 18. The competent authority/screening committees of NITW reserve all the rights to set higher standards & parameters, to shortlist the candidates, which may include highest qualification prescribed in the Recruitment Rules, desirable/preferable qualifications and/or experience, and other requirements mentioned in the notification/recruitment rules.

IV) CANCELLATION OF THE CANDIDATURE

Candidates are cautioned not to furnish any incomplete, false or misleading information or submit any document which is defective, forged or fabricated or otherwise not admissible or claim fraudulently EWS/SC/ST/ OBC/Persons with Benchmark Disability (Divyaangjan)/Ex-Servicemen status etc. or resort to any type of malpractice during the selection process. Notwithstanding verification of original documents during various stages of the selection process, if any case of illegality is detected at any stage of the selection process or later on, this Institute reserves the right to cancel candidature or selection apart from taking other appropriate legal actions.

V) HOW TO APPLY ONLINE:

- 1. Facility for submission of online application will be available from 30-11-2024 at 03:00 pm to 07-01-2025 23:59 pm on website of NITW i.e. www.nitw.ac.in under the tab "Careers/ Jobs".
- 2. Applications will be accepted only through online mode only. Only one application should be submitted for one post. Application fee should be remitted for each post applied.
- 3. Those applying for Direct Recruitment method, who are currently working under the Central/ State Government, Public Sector Undertakings, Autonomous Bodies, etc., should furnish "NO OBJECTION CERTIFICATE" at the stage of Certificate Verification/ Interview.
- 4. Those candidates applying for Deputation (ISTC) method: Upon submission of online application, self-attested hard copy of the application should be routed through proper channel, so as to reach the "Registrar, National Institute of Technology, Warangal 506004" within 30 days from the date of closing of online applications, accompanied by the following documents:
 - i) Certified copies of APARs for the last 05 years duly attested on each page by an officer not below the rank of Under Secretary or equivalent;
 - ii) Vigilance clearance certificate;
 - iii) No Objection certificate.

The online application will be treated as advance copy only. In the event of non-receipt of hard copy of the application through proper channel within the stipulated period, candidature will be considered provisionally if No Objection Certificate is provided by that time along with an undertaking that he shall arrange for the above documents at the time of interview, failing which the candidature will be treated as cancelled and no further correspondence will be entertained in this regard.

- 5. Candidate should read the instructions in the advertisement and online application form carefully before making any entry or selecting any option.
- 6. Before filling application form, candidates should keep ready necessary documents/ certificates required. Candidate is required to fill up personal details and details of post applied for etc. and upload recently taken front facing passport size photograph.
- 7. A valid e-mail ID and Mobile Number is mandatory for submitting application online and email ID should be kept active till the declaration of results. The Institute will send call letter for written test/interview to the registered e-mail ID. No correspondence will be sent through post/courier.
- 8. Date, Time, Venue for various stages examination will be intimated through Website/Admit Card/call letter only.
- 9. The candidate must ensure that their photo and signature is clearly visible in preview at the time of filling application in online mode. If photo/signature displayed is small or not visible in preview on website, that means photo/signature is not as per the required format and in that case the application will be rejected. Therefore, candidates must ensure that photo and signature are clearly visible.
- 10. <u>Instruction for uploading Photo and Signature:</u>

Photo: Image should be of size 165 x 125 pixels in jpg/jpeg format and should not exceed 50 KB with name and date at the bottom of the photograph.

Signature: Image should be of size 80 x 125 pixels in jpg/jpeg format and should not exceed 20 KB

11. For any clarification, candidates may email to: recruit_admn@nitw.ac.in

- 12. For technical support, details or clarification, technical details regarding online application portal, the candidates can email to: recruit@nitw.ac.in
- 13. Before clicking the submit button, the candidate is advised to check that all the details filled in are correct. Candidate may also ensure that name, date of birth, etc. are entered correctly in the application form as per Secondary School Certificate (SSC). Any incorrect information may disqualify candidature. After final submission of application, no request for change/correction in any of the information in the application form shall be entertained under any circumstances.
- 14. After submitting the online application form, candidates are required to take print/save copy of the online application form and preserve it till the certificate verification/all the selection process is completed.
- VI) At the time of certificate verification, on the informed date, candidates must bring hard copy of Online application Form along with Original and one set of photo copy of self-attested of the following documents:
 - 1. Educational qualifications and technical qualifications (supported by appropriate mark sheets) starting from (SSC) / X standard onwards.
 - 2. Date of birth/Proof of age.
 - 3. The OBC applicants must produce OBC (Non-Creamy Layer) certificate issued by an authorized authority in the format prescribed by Govt. of India, on/after 01.04.2024 (after the completion of Financial Year 2023-24) but not later than the closing date of the applications.
 - 4. No Objection Certificate in case of employees working under Central/State Government, Public Sector Undertakings/Statutory/Autonomous Bodies, etc.
 - 5. Experience certificates (if applicable).
 - 6. Proof to the effect that they have been affected by 1984 riots, (if applicable).
 - 7. Ex-Servicemen Service Certificate in the format prescribed by Govt. of India (if applicable).
 - 8. Any other certificate in respect of claims made in the application form.

In addition to the above, candidates shortlisted for appearing selection process in respect of posts on deputation basis shall submit the documents as referred to at Para V(4) above.

Note: NITW is not responsible for any discrepancy in submitting details through online application. The applicants are therefore, advised to strictly follow the instructions. The particulars furnished by the applicant in the Application Form will be taken as final and further processing of the application will be based on these particulars only. Frivolous representation/clarification made through any correspondence without reading the instructions given in the advertisement thoroughly will not be entertained.

WARNING: Applications which are not in conformity with the requirement will be rejected. Merely fulfilling of requirements as laid down in the advertisement does not qualify a candidate for consideration. No correspondence will be entertained with candidates not selected for appointment.

CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION

SELECTIONS IN THIS INSTITUTE ARE MADE PURELY ON MERIT AND CANDIDATES ARE STRONGLY ADVISED NOT TO PAY MONEY TO ANY PERSON ASSURING OF EMPLOYMENT AND NOT TO BRING ANY INDIVIDUAL/POLITICAL INFLUENCE. CANDIDATES ARE ADVISED TO INFORM THE DETAILS OF ANY PERSON APPROACHING THEM IN THIS REGARD TO THIS OFFICE FOR TAKING STERN ACTION.

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